



Electromechanical Assembler

About MaxCyte:

MaxCyte, the clinical-stage global cell-based therapies and life sciences company, uses its proprietary next-generation cell and gene therapies to revolutionize medical treatments and ultimately save lives. The Company's premier cell engineering enabling technology is currently being deployed by leading drug developers worldwide, including all of the top ten global biopharmaceutical companies. MaxCyte licenses have been granted to more than 120 cell therapy programs, with more than 90 licensed for clinical use, and the Company has now entered into ten clinical/commercial license partnerships with leading cell therapy and gene editing developers. MaxCyte was founded in 1998, is listed on the London Stock Exchange (AIM:MXCT, MXCL) and is headquartered in Gaithersburg, Maryland, US. For more information, visit www.maxcyte.com.

Job Summary:

The Electromechanical assembler provides support related to manufacturing, testing, and shipping. This individual reports to the Director of Engineering and Manufacturing.

Job Duties:

- Assembles electrical and mechanical sub-systems. Tests and ships instruments.
- Participates in the installation, calibration, operational and performance qualification of the instrumentation systems
- Troubleshoots electrical and mechanical issues identifying root cause and corrective action
- Conducts all activities in compliance with Standard Operating Procedures and Manufacturing Batch Records outlined in MaxCyte's Quality Management System.
- May participate in writing procedures for manufacturing and operations processes, contributing to manufacturing control processes and assisting with other design and/or development activities.
- Complies with all applicable policies regarding health, safety, and environmental policies.
- Other responsibilities as assigned

Job Requirements:

- 2-year technical degree or related experience in Mechanical, Electronics, Instrumentation, or Biomedical Engineering or other related discipline with at least 2-5 years of hands-on assembly and testing of instrumentation systems and/or laboratory equipment.
- Able to troubleshoot mechanical and electrical components
- Familiarity with manufacturing processes
- Working knowledge of QSR, GMP, and ISO requirements
- Team-oriented individual with strong verbal, written and interpersonal skills
- Has a “do what it takes” attitude to meet customer deadlines

MaxCyte, Inc. is an equal opportunity employer. To apply, please send your resume and cover letter to careers@maxcyte.com. Please reference **Assembler** in the subject line.