



Quality Inspector- Life Sciences Instrument Systems

About MaxCyte:

MaxCyte is a leading provider of cell-engineering platform technologies to advance innovative cell-based research, development, and commercialization of next-generation cell therapies. The company's existing customer base ranges from large biopharmaceutical companies, including 20 of the top 25 pharmaceutical companies based on 2020 global revenue, to hundreds of biotechnology companies and academic translational research centers. MaxCyte has granted 15 strategic platform licenses to commercial cell therapy developers that allow for more than 75 clinical programs. Founded in 1998, MaxCyte is headquartered in Gaithersburg, Maryland, US

Job Summary:

The Quality Inspector provides operational support related to instrument verification, manufacturing, troubleshooting, and incoming, in process and outgoing release of product. Works independently. This individual reports to the Senior Director of Quality and Regulatory.

Job Responsibilities:

- Conducts all activities in compliance with Standard Operating Procedures and Manufacturing Batch Records outlined in MaxCyte's Quality Management System.
- Provides operational support and monitors assembly process control.
- Provides quality support to facilitate quality investigations, root cause analysis and corrective action/preventive action (CAPA) implementation
- Supports internal and external audits and quality system certification
- Supports ongoing product enhancement activities
- Complies with all applicable policies regarding health, safety, and environmental policies.
- Other responsibilities as assigned

Job Qualifications:

- A.A.S. /B.S. in Mechanical, or Electrical Engineering or other related discipline with at least 2-5 years of hands-on assembly and testing of instrumentation systems specific to medical devices and/or laboratory equipment; or 5+ years of relevant work experience.
- Demonstrated computer skills; experience using MS Office [Word, Excel, PowerPoint]
- Able to troubleshoot mechanical and electrical components
- Familiarity with manufacturing processes and design control
- Working knowledge of QSR, GMP, and ISO requirements
- Team-oriented individual with strong verbal, written and interpersonal skills
- Has a “do what it takes” attitude to meet customer deadlines
- Approximately 10% travel

MaxCyte, Inc. is an equal opportunity employer. To apply, please send your resume and cover letter to careers@maxcyte.com. Please reference **Quality Inspector** in the subject line.